



DEPARTMENT OF POLICE
CHARLES NEBUS, CHIEF

ALARM REGISTRATION IS REQUIRED FOR ALL ALARM SYSTEMS

Farmington Hills Alarm Ordinance 17-90 requires that all businesses, as well as residences, file a registration form if they have an alarm system operating in Farmington Hills.

Registration forms may be obtained at the Farmington Hills Police Department's Records Section, or by calling (248) 871-2720 and requesting one by mail. A \$15.00 registration fee is required at the time the registration is filed.

ALARM REGISTRATION FORM

Please complete the enclosed alarm registration form. The same registration form is used for both business and residential alarms. If residential, you do not need to provide your place of employment. If business, please list the address of the alarm as the location, and the name of the business.

All information is to be completed on the form and signed. **You must include at least one contact person who does not reside in your residence.** This contact person must be able to respond to your residence within 30 minutes of our calling. *We will only contact your contact person if we respond to an alarm, find a problem, and are unable to secure the premises.* Your alarm company may not be a contact person. We will not release a business or residence to the alarm company if we find a problem.

After the registration form is completed, you may either mail it, or bring it to the Police Department, Records Section. A check payable to the City of Farmington Hills in the amount of \$15.00 shall be remitted with the Alarm Registration. If you choose to mail the registration, please send to:

**Farmington Hills Police Department – Records Section
31655 W. Eleven Mile Road
Farmington Hills, MI 48336**

The Chief of Police or his Designee will sign the alarm registration after it has been approved. The Records Section will mail a copy of the alarm registration to the listed billing address.

*If you have any questions, please contact the Police Department - Records Section at
(248) 871-2720*