



# Third Program Year Action Plan

The CPMP Third Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 3 Action Plan Executive Summary:

**The Program Year 3 Action Plan reflects the needs and actions identified in the Five Year Consolidated Plan. As noted in the Five Year Plan, the ability to implement the activities is predicated primarily on Federal Funding. The City of Farmington Hills proposes the following activities for FY 2012/2013 with the Community Development Block Grant (CDBG) funds and program income from the Housing Rehabilitation Program.**

- 1. Administration: Administrative costs for running the CDBG program. Expenditures include the Housing Rehabilitation Program and Fair Housing activities including a contribution to the Fair Housing Center of Metro Detroit. CDBG Budget: \$85,550.**
- 2. HAVEN: Providing services related to domestic violence. CDBG Budget: \$5,000.**
- 3. Common Ground: Providing services to residents for youth counseling and runaway shelters. CDBG Budget: \$1,000.**
- 4. Housing Rehabilitation: To improve the living conditions for 30 low to moderate income, single-family households with home improvement loans. Carry over funds from 2011/2012 in the amount of \$83,497 will combine with funds FY2012/2013 and approximately \$35,000 in program income to create the CDBG Budget of: \$215,000.**
- 5. Capital Improvement: Installation of sidewalks and sidewalk ramps to improve conditions for low and moderate residents in an eligible area. The Independence sidewalk project is located in a low/moderate income area of the city. (Map attached.) It will be coordinated with a water main replacement and road resurfacing project scheduled for that area. Local sources will fund the water main and roadway portion of the project.**

**Construction is anticipated to begin in the summer of 2012. The sidewalk will require two years of CDBG funding. As indicated in the Second Program Year Action Plan funding from CDBG 2011/2012 funds (\$115,000) will combine with FY 2012/2013 funds (\$156,624). Estimated CDBG combined costs would be \$271,624.**

## General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 3 Action Plan General Questions response:

- 1. Community Development Block Grant funds will be offered citywide through the Housing Rehabilitation Program to low and moderate income homeowners. Approximately, ninety percent of the rehabilitation projects are located within the low and/or moderate income areas. The remaining funds will be offered to income eligible households throughout the city.**
- 2. The City of Farmington Hills has allocated CDBG funds to benefit low/moderate income households. It should be noted that the Housing Rehabilitation Program will be offered citywide as a direct benefit to income eligible homeowners. The sidewalk project is planned within a low income area.**
- 3. The Housing Rehabilitation Program will provide assistance to low and/or moderate income homeowners to improve their homes. Other actions will include: referring those with underserved needs to the appropriate service agencies, updating service directories and contacts, and supporting the grant applications of other agencies.**
- 4. Community Development Block Grant funds has been the primary source of funding to meet the needs identified in the plan. Other funds will complement the sidewalk project to complete the associated work (water main replacement and roadway paving).**

## Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 3 Action Plan Managing the Process response:

- 1. The City of Farmington Hills, Department of Planning and Community Development will serve as the lead agency responsible for administering programs identified in the Consolidated Plan.**
- 2. The City of Farmington Hills made many contacts with housing, health and service agencies during the development of the Five Year Consolidate Plan. Group and individual meetings, survey by service agencies and networking with neighboring communities (Royal Oak, Southfield, Livonia, Redford Township, Farmington, Warren and Oakland County) provide awareness of needs and services available. Other agencies involved in the development of Five Year Consolidated Plan included: the Michigan Community Development Association (MCDA), Oakland Livingston Human Services Agency (OLSHA), Community Services of Oakland County, the Oakland County Task Force on Homeless and Affordable Housing, the Michigan State Housing Development Authority (MSHDA) and the Community Housing Network.**
- 3. The City of Farmington Hills network with many of the service providers that contributed to the development of the Plan. This provides opportunities to learn about the variety of needs and programs available to meet those needs.**

## Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 3 Action Plan Citizen Participation response:

1. The City of Farmington Hills solicits comments and input into the development of the 'Five Year Consolidated Plan' and the 'Annual Action Plan and Projected Use of Funds'. The City has had ongoing meetings with the Olde Town/Meadowbrook Heights Homeowners Association. They are located in the southeast corner of the City which contains the highest concentration of low and/or moderate income residents. In addition the City reviews all activities with the Housing Rehabilitation Program Loan Board.
2. The Olde Town/Meadowbrook Heights Homeowner Association and the Housing Rehabilitation Loan Board supported the annual use of CDBG funds for FY 2012/2013. At the April 23, 2012 Public Hearing the City Council responded to written requests for funding from HAVEN and Common Ground. The City Council also heard from residents who spoke regarding the planned sidewalk project along Independence. Their comments are being incorporated into the construction plans. (Minutes of the public hearing are attached.)
3. In an effort to broaden public participation, the City of Farmington Hills has promoted the CDBG Program. Specifically this included:  
a) publication of two legal notices, b) placing information regarding the CDBG program on the city website, c) advertising in the citywide FOCUS newsletter, and d) promoting the program through cable access programming. The City will continue to meet with the Multi-Cultural/Multi-Racial Community Council to make minority and non-English speaking residents aware of city programs.
4. The City of Farmington Hills will consider all comments regarding the CDBG Program. However, comments received more than 15 days after the public hearing may not be considered until the following year.

## **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 3 Action Plan Institutional Structure response:

1. The Community Development Office will be responsible for day to day operation of the CDBG Program. This will include networking with and referring clients to various service programs and organizations. The ability to implement the Consolidated Plan will be predicated on the level of funding and staff. The City Council will continue to seek the support of federal legislators for the CDBG Program and other funding. They will also continue to review and approve the Annual Action Plan based on citizen input and funding availability.

## Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 3 Action Plan Monitoring response:

- 1. The Community Development Office will be responsible for monitoring the housing and community development projects and ensuring long-term compliance with program and comprehensive requirements. The Community Development Office will continue to process public service contracts with sub-recipients and monitor them through site visits and documentation. The results of the site visit will be forwarded to the subrecipient. The Consolidated Annual Performance and Evaluation Report (CAPER) will be used to further monitor annual activities of the program.**

**The City Council will review and approve funding for future projects and review past performances of the CDBG Program.**

**The Finance Department will be responsible for maintaining the financial records of the CDBG Program. The current system is designed with a number of checks and balances to assure compliance with local and federal regulations. The City of Farmington Hills is audited each year by an independent firm and the CDBG program financial records are evaluated at that time.**

## Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 3 Action Plan Lead-based Paint response:

- 1. The City of Farmington Hills will take the following actions during the next year to evaluate and reduce the number of housing units containing lead based paint hazards: a) provide information concerning the 'Danger of Lead Based Paint' to applicants to the Housing Rehabilitation Program, b) evaluate and conduct where appropriate lead based testing on houses that have applied to the Housing Rehabilitation Program and c) correct lead hazards in accordance with lead safe practices. It is estimated that five (5) houses will be improved to lead safe standards each year for extremely low-income, low-income and moderate-income families.**

## HOUSING

### Specific Housing Objectives

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 3 Action Plan Specific Objectives response:

1. **The City of Farmington Hills has approximately 20,000 single family housing units that were constructed prior to 1979. Many of these units are in need of rehabilitation and maintenance. The City of Farmington Hills will continue to provide a housing program to assist extremely low to moderate-income households. It is anticipated that approximately 30 single-family households will be assisted.**
2. **The City of Farmington Hills expects CDBG funds to meet the needs for rehabilitation assistance. Entitlement funds along with program income from the rehabilitation program will be the source of revenue used to address the need for housing rehabilitation. The program income expected is approximately \$35,000. Slightly less than the amount in the Second Program Year Action Plan. A modest number of households are selling their property, and repaying their loan, due to a slow housing market.**

### Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 3 Action Plan Public Housing Strategy response:

1. **The City of Farmington Hills does not have public housing and has no plans for activities to encourage public housing residents to become involved in management and participate in homeownership.**
2. **NA.**

## Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 3 Action Plan Barriers to Affordable Housing response:

- 1. The City of Farmington Hills will continue to offer a housing rehabilitation program, allowing low to moderate income households to improve their homes. It is estimated that approximately 30 homes will be assisted. In addition, the City will refer inquiries to other agencies and organizations that offer housing assistance programs. The City will continue to work with volunteer groups such as, Rebuilding Together to assist low and moderate income homeowners with home repairs.**

## HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
  - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:

- a. Describe the planned use of the ADDI funds.
- b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
- c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 3 Action Plan HOME/ADDI response:

1. **The City of Farmington Hills does not anticipate any other forms of investment.**
2. **The City of Farmington Hills does not anticipate using HOME or ADDI funds.**
3. **The City of Farmington Hills will not use HOME funds.**
4. **The City of Farmington Hills does not plan to participate in the American Dream Down Payment Initiative (ADDI).**

## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 3 Action Plan Special Needs response:

1. **The City of Farmington Hills does not expect to receive any private or public resources during the next year to address homeless needs and prevent homelessness. It will offer its pro rata share of "Target Assistance" funds to the Oakland Taskforce on Homelessness and Affordable Housing.**
2. **The City will continue to make referrals to agencies and organizations which handle homelessness.**
3. **The City will continue to make referrals to agencies and organizations which handle chronic homelessness. The City will maintain a network of service providers and contacts.**
4. **The City of Farmington Hills will take the following steps over the next few years to address individuals and families with children at eminent risk of becoming homeless: make referrals to homeless agencies such as the South Oakland Shelter. Other agencies such as Neighborhood House and the Salvation Army provide assistance with utility bills and food. The City will also provide subordination agreements on qualified existing loans in order to allow refinancing of home mortgages.**
5. **The City of Farmington Hills does not have a Discharge Coordination Policy, nor does it anticipate creating such a policy.**

## Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 3 Action Plan ESG response:

**Not Applicable.**

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 3 Action Plan Community Development response:

1. **The City of Farmington Hills has identified an area within the Olde Town/Meadowbrook Heights neighborhood eligible for sidewalks and sidewalk ramps to benefit low and moderate income residents. As described on page one, funding from FY 2011/2012 will be combined with funding from 2012/2013 to form a comprehensive project coordinated with other funds to replace the water main and resurface the road.**
2. **The City of Farmington Hills has defined the following long-term and short-term community development objectives. Basically the objective is to improve the quality of life in low and/or moderate income areas. This is accomplished in part through neighborhood revitalization, corridor redevelopment and capital improvements. The capital improvements have included infrastructure improvements such as storm drains and sidewalks serving income eligible areas. These types of improvements will not require acquisition of property or the displacements of residents.**

### **Antipoverty Strategy**

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 3 Action Plan Antipoverty Strategy response:

1. **In an effort to reduce the number of poverty level families the City of Farmington Hills proposes the following: a) networking with social service agencies that provide assistance to persons living in poverty, and b) referring persons living in poverty to various service providers.**

## **NON-HOMELESS SPECIAL NEEDS HOUSING**

### **Non-homeless Special Needs (91.220 (c) and (e))**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 3 Action Plan Specific Objectives response:

1. **The City of Farmington Hills expects to achieve the following priorities and specific objectives during FY 2012/2013 as listed in the Annual Action Plan: a) make referrals to the appropriate**

service agencies and b) support grant applications by other service agencies.

2. **Community Development Block Grant funds provided by the U.S. Department of Housing and Urban Development are the primary resources which are expected to be available to address needs for the program year. The City did support the Oakland County Taskforce on Homelessness and Affordable Housing request for HUD's Targeted Homeless Assistance Grant. This was accomplished by offering the Farmington Hills pro rata share of funds to the County. These funds will be used for permanent supportive housing for the physically and mentally challenged.**

## **Housing Opportunities for People with AIDS**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted

on the local HOPWA program during the next year.

Program Year 3 Action Plan HOPWA response:

1. **The City of Warren is the HOPWA recipient for five counties including Oakland County (including Farmington Hills). Accomplishments will be documented in the CAPER.**
2. **The City of Farmington Hills will refer those with special needs to the various service agencies and will support grant applications of those agencies. Also, the Housing Rehabilitation Program will provide assistance to help maintain housing to those in need.**
3. **The City of Farmington Hills does not administer HOPWA program.**
4. **The City of Farmington Hills will make referrals to the local HOPWA (Warren), so specific accomplishments will not be measured by Farmington Hills.**
5. **There were no other funds from Farmington Hills that helped address needs identified in the plan.**
6. **The City of Warren was the HOPWA recipient in Oakland County (including Farmington Hills). The City of Farmington Hills does not administer a HOPWA. The City of Warren has shared a copy of their proposed annual action plan. HOPWA projects are outlined in this plan.**
7. **The barriers encountered include the lack of education regarding HIV/AIDS and lack of funding at a local level.**
8. **The specific number of people in Farmington Hills living with HIV/AIDS is not known. Nationally there is an increasing number of people infected with HIV/AIDS each year. This trend is expected to continue and require more education, awareness and referral programs by the HOPWA.**
9. **The City of Farmington Hills will rely on the City of Warren, the HOPWA to conduct evaluations, studies or other assessments that will be conducted on the HOPWA program during the next year. No other evaluations, studies or assessments will be conducted by the City of Farmington Hills.**

### **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 3 Specific HOPWA Objectives response:

**The City of Warren is the HOPWA recipient for five counties. They are Macomb, Lapeer, Livingston, Oakland (including Farmington Hills) and St. Clair. The City of Warren anticipates utilizing \$513,313.79 for the HOPWA program in 2012/2013. No other funds are anticipated in Farmington Hills. Referrals will be made to Oakland County and the HOPWA.**

## Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

**The City of Farmington Hills has completed an Analysis of Impediments to Fair Housing in April of 2012. The document has been forwarded to the Office of Fair Housing and Equal Opportunity. The upcoming activities for this Action Plan will include implementation of the recommendations outlined in the plan. The Community Development office will update the city website to include information about Fair Housing laws and look for opportunities to make Fair Housing information available in languages besides English.**



# SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted 05/17/2012	Applicant Identifier	<b>Type of Submission</b>	
Date Received by state	State Identifier	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	Federal Identifier B-11-MC-26-0032	Construction	Construction
		<b>X</b> Non Construction	Non Construction

**Applicant Information**  
**City of Farmington Hills**  
 31555 W. 11 Mile Rd.

Farmington Hills Michigan  
 48336-1103 Country U.S.A.

**Employer Identification Number (EIN):**  
**38-6006902**

**Applicant Type:**  
 Local Government: Municipal City

UOG Code MI262096  
 Organizational DUNS 08-503-1201  
 Community Development Office  
 Planning and Community Development  
 Oakland County  
 Program Year Start Date (MM/DD) 07/01/2012  
**Specify Other Type if necessary:**  
 Specify Other Type

**Program Funding**

**U.S. Department of  
 Housing and Urban Development**

Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding

<b>Community Development Block Grant</b>	14.218 Entitlement Grant
CDBG Project Titles	Description of Areas Affected by CDBG Project(s) Low/moderate income areas
\$CDBG Grant Amount \$344,677	\$Additional HUD Grant(s) Leveraged Describe
\$Additional Federal Funds Leveraged	\$Additional State Funds Leveraged
\$Locally Leveraged Funds	\$Grantee Funds Leveraged
\$Anticipated Program Income \$35,000	Other (Describe) Carryover Funds \$198,497
Total Funds Leveraged for CDBG-based Project(s)	

**Home Investment Partnerships Program**

14.239 HOME  
 Description of Areas Affected by HOME Project(s)  
 \$HOME Grant Amount \$Additional HUD Grant(s) Leveraged Describe  
 \$Additional Federal Funds Leveraged \$Additional State Funds Leveraged  
 \$Locally Leveraged Funds \$Grantee Funds Leveraged

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
<b>Emergency Shelter Grants Program</b>		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts 11	Project Districts 11		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Charmaine	A.	Kettler-Schmult
Community Devel. Coordinator	248-871-2543	248-871-2543
<a href="mailto:ckettler@fhgov.com">ckettler@fhgov.com</a>	Grantee Website fhgov.com	Other Contact
Signature of Authorized Representative Steve Brock, City Manager		Date Signed

<b>Project Name:</b> Housing Rehabilitation Program							
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> MI262096						
The Housing Rehabilitation Program provides assistance to low and moderate income families to improve their owner-occupied, single-family homes.							
<b>Location:</b>	<b>Priority Need Category</b>						
Community Development Office, City of Farmington Hills, 31555 w. 11 Mile Rd., Farmington Hills, MI 48336	<b>Select one:</b> Owner Occupied Housing ▼						
<b>Expected Completion Date:</b> (mm/dd/yyyy)	<b>Explanation:</b>						
Provide financial assistance to low and moderate income homeowners to make improvements to their homes.							
<b>Objective Category</b>	<b>Specific Objectives</b>						
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1, Improve the quality of owner housing ▼						
<b>Outcome Categories</b>	2, ▼						
<input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	3, ▼						
<b>Project-level Accomplishments</b>	04 Households ▼	<b>Proposed</b>	35		<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>	10		<b>Underway</b>		
		<b>Complete</b>	20		<b>Complete</b>		
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>			<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>		
		<b>Complete</b>			<b>Complete</b>		
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>			<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>		
		<b>Complete</b>			<b>Complete</b>		
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>			
Improve Housing conditions for 35.		Complete work on 35 single-family homes.		35 homeowners assisted.			
14A Rehab; Single-Unit Residential 570.202 ▼				Matrix Codes ▼			
Matrix Codes ▼				Matrix Codes ▼			
Matrix Codes ▼				Matrix Codes ▼			
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b>	327,357		<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>	241,726		<b>Actual Amount</b>		
	<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>			<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>		
	04 Households ▼	<b>Proposed Units</b>	35		<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>	33		<b>Actual Units</b>		
	<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>			<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>		

Program Year 2	CDBG	▼	Proposed Amt.	273,961	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	04 Households	▼	Proposed Units	35	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 3	CDBG	▼	Proposed Amt.	215,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	04 Households	▼	Proposed Units	30	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 4	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 5	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	

<b>Project Name:</b> Administration					
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> MI262096				
Administration covers the costs associated with managing the CDBG Program and Housing Rehabilitation Program.					
<b>Location:</b> Community Development Office, City of Farmington Hills, 31555 w. 11 Mile Rd., Farmington Hills, MI 48336	<b>Priority Need Category</b>  Select one: Planning/Administration ▼				
<b>Expected Completion Date:</b> (mm/dd/yyyy)	<b>Explanation:</b> Includes costs associated with managing the CDBG Program including wages, fringe benefits, supplies, legal notices, etc.				
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1, Improve the services for low/mod income persons ▼ 2, ▼ 3, ▼				
<b>Project-level Accomplishments</b>	Other ▼	Proposed	1	Accompl. Type: ▼	Proposed
		Underway	1		Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Improve Housing conditions for 30.	Complete work on 30 single-family homes.	Provide assistance to 30 single-family homes.			
14A Rehab; Single-Unit Residential 570.202 ▼	Matrix Codes ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼			
<b>Program Year 1</b>	CDBG ▼	Proposed Amt.	32,500	Fund Source: ▼	Proposed Amt.
		Actual Amount	32,500		Actual Amount
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	Other ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units

Program Year 2	CDBG	▼	Proposed Amt.	42,400		Fund Source:	▼	Proposed Amt.		
			Actual Amount						Actual Amount	
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Other	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 3	Fund Source:	▼	Proposed Amt.	34,400		Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 4	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 5	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		

<b>Project Name:</b> HAVEN					
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> MI262096				
HAVEN is a 503.c non-profit organization with a mission to eliminate domestic violence, sexual assault and child abuse through treatment and prevention services.					
<b>Location:</b> citywide	<b>Priority Need Category</b> <b>Select one:</b> Homeless/HIV/AIDS ▼				
<b>Expected Completion Date:</b> (mm/dd/yyyy)	<b>Explanation:</b> Housing/Homeless priority - referrals to support the reduction of homelessness.				
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1, Improve the services for low/mod income persons ▼ 2, ▼ 3, ▼				
<b>Project-level Accomplishments</b>	01 People ▼	Proposed	100	Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Improve the quality of life for 100 residents.	The number of people assisted by HAVEN through various	Outcome will be monitored by the annual report submitted by HAVEN			
05G Battered and Abused Spouses 570.201(e) ▼	Matrix Codes ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼			
<b>Program Year 1</b>	CDBG ▼	Proposed Amt.	5,000	Fund Source: ▼	Proposed Amt.
		Actual Amount	5,000		Actual Amount
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	01 People ▼	Proposed Units	100	Accompl. Type: ▼	Proposed Units
		Actual Units	100		Actual Units
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units

Program Year 2	CDBG	▼	Proposed Amt.	5,000		Fund Source:	▼	Proposed Amt.		
			Actual Amount	5,000					Actual Amount	
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	01 People	▼	Proposed Units	100		Accompl. Type:	▼	Proposed Units		
			Actual Units	70				Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 3	CDBG	▼	Proposed Amt.	5,000		Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	01 People	▼	Proposed Units	100		Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 4	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 5	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		

<b>Project Name:</b> Common Ground					
<b>Description:</b>	IDIS Project #: UOG Code: MI262096				
Counseling and assistance for mentally challenged people.					
<b>Location:</b>	<b>Priority Need Category</b>				
1410 S. Telegraph Hwy. Bloomfield, MI	Select one: Public Services ▼				
<b>Expected Completion Date:</b> (mm/dd/yyyy)	<b>Explanation:</b>				
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Common Ground provides assistance and counseling to those with special needs.				
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	<b>Specific Objectives</b>				
	1, Improve the services for low/mod income persons ▼				
	2, ▼				
	3, ▼				
<b>Project-level Accomplishments</b>	01 People ▼	Proposed	25	Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
To improve the quality of life through counseling	Performance will be measured by the number of residents	It is estimated that 50 residents will be assisted.			
050 Mental Health Services 570.201(e) ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼				
<b>Program Year 1</b>	CDBG ▼	Proposed Amt.	1,000	Fund Source: ▼	Proposed Amt.
		Actual Amount	1,000		Actual Amount
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	01 People ▼	Proposed Units	25	Accompl. Type: ▼	Proposed Units
		Actual Units	25		Actual Units
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units

Program Year 2	CDBG	▼	Proposed Amt.	1,000		Fund Source:	▼	Proposed Amt.		
			Actual Amount	1,000					Actual Amount	
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	01 People	▼	Proposed Units	25		Accompl. Type:	▼	Proposed Units		
			Actual Units	190				Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 3	CDBG	▼	Proposed Amt.	1,000		Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	01 People	▼	Proposed Units	50		Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 4	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 5	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		

<b>Project Name:</b> Rehabilitation Administration							
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> MI262096						
Administration of the Housing Rehabilitation Program includes the costs associated with running the rehabilitation program and includes: wages and training for staff, supplies, etc.							
<b>Location:</b>	<b>Priority Need Category</b>						
Community Development Office, 31555 Eleven Mile Rd., Farmington Hills, MI 48336	<b>Select one:</b> Other ▼						
<b>Expected Completion Date:</b> (mm/dd/yyyy)	<b>Explanation:</b>						
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Costs associated with running the Housing Rehabilitation Program						
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	<b>Specific Objectives</b>						
	1, Improve the quality of owner housing ▼						
	2, ▼						
	3, ▼						
<b>Project-level Accomplishments</b>	Other ▼	<b>Proposed</b>	1		<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>			<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>			<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>					
Administration of the Housing Rehabilitation	Performance will be measured by the number of residents	It is estimated that 30 residents will be assisted.					
14H Rehabilitation Administration 570.202 ▼	Matrix Codes ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼					
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b>	48,750		<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>	40,050			<b>Actual Amount</b>	
	<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>			<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>				<b>Actual Amount</b>	
	04 Households ▼	<b>Proposed Units</b>	35		<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>	33			<b>Actual Units</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>			<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>				<b>Actual Units</b>	

Program Year 2	CDBG	▼	Proposed Amt.	63,600		Fund Source:	▼	Proposed Amt.		
			Actual Amount						Actual Amount	
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Other	▼	Proposed Units	35		Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	04 Households	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 3	Fund Source:	▼	Proposed Amt.	51,150		Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	04 Households	▼	Proposed Units	30		Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 4	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 5	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		

<b>Project Name:</b> Sidewalk Ramp/Sidewalk Access					
<b>Description:</b>	IDIS Project #: UOG Code: MI262096 Installation of sidewalks and sidewalk ramps in low and moderate areas.				
<b>Location:</b> South side of Independence between Middlebelt and Waldron - In a low/moderate income area	<b>Priority Need Category</b> Select one: Infrastructure				
<b>Expected Completion Date:</b> (mm/dd/yyyy)	Explanation: Install sidewalks and sidewalk ramps in low and moderate areas to improve accessibility. The sidewalk will assist disabled and children in the area in accessing the local park and community center.				
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Improve quality / increase quantity of public improvements for lower income persons				
	2.				
	3.				
<b>Project-level Accomplishments</b>	Other	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Installation of sidewalks and sidewalk ramps	Increased accessibility and improved safety for area	It is estimated 150 residents will be assisted.			
03L Sidewalks 570.201(c)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	CDBG	▼	Proposed Amt.	176,047		Fund Source:	▼	Proposed Amt.		
			Actual Amount						Actual Amount	
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Other	▼	Proposed Units	1		Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 3	CDBG	▼	Proposed Amt.	156,624		Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Other	▼	Proposed Units	1		Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 4	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
Program Year 5	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.  
 This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

---

Signature/Authorized Official	Date

Steve Brock

Name

City Manager

Title

31555 W. Eleven Mile Rd.

Address

Farmington Hills, MI 48336

City/State/Zip

248-871-2500

Telephone Number

- |   |
|---|
| <input type="checkbox"/> This certification does not apply.           |
| <input checked="" type="checkbox"/> This certification is applicable. |

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2011, 2012, 2013, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

## Jurisdiction

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**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.

---

Signature/Authorized Official

Date

Steve Brock

Name

City Manager

Title

31555 Eleven Mile Rd.

Address

Farmington Hills, MI 48336

City/State/Zip

248-871-2500

Telephone Number

- This certification does not apply.  
 This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

---

Signature/Authorized Official

Date

Steve Brock

Name

City Manager

Title

31555 Eleven Mile Rd.

Address

Farmington Hills, MI 48336

City/State/Zip

248-871-2500

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

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Signature/Authorized Official Date

Steve Brock

Name

City Manager

Title

31555 Eleven Mile Rd.

Address

Farmington Hills, MI 48336

City/State/Zip

248-871-2500

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

---

Signature/Authorized Official

Date

Steve Brock

Name

City Manager

Title

31555 Eleven Mile Rd.

Address

Farmington Hills, MI 48336

City/State/Zip

248-871-2500

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### ESG Certifications

I, \_\_\_\_\_, Chief Executive Officer of Jurisdiction, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

---

Signature/Authorized Official	Date

Steve Brock

Name

City Manager

Title

31555 Eleven Mile Rd

Address

Farmington Hills, MI 48336

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248-871-2500

Telephone Number

- This certification does not apply.  
 This certification is applicable.

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City Hall	31555 Eleven Mile	Farmington Hills	Oakland	MI	48336

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

## Jurisdiction

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controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

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Signature/Authorized Official

Date

Steve Brock

Name

City Manager

Title

31555 Eleven Mile Rd.

Address

Farmington Hills, MI 48336

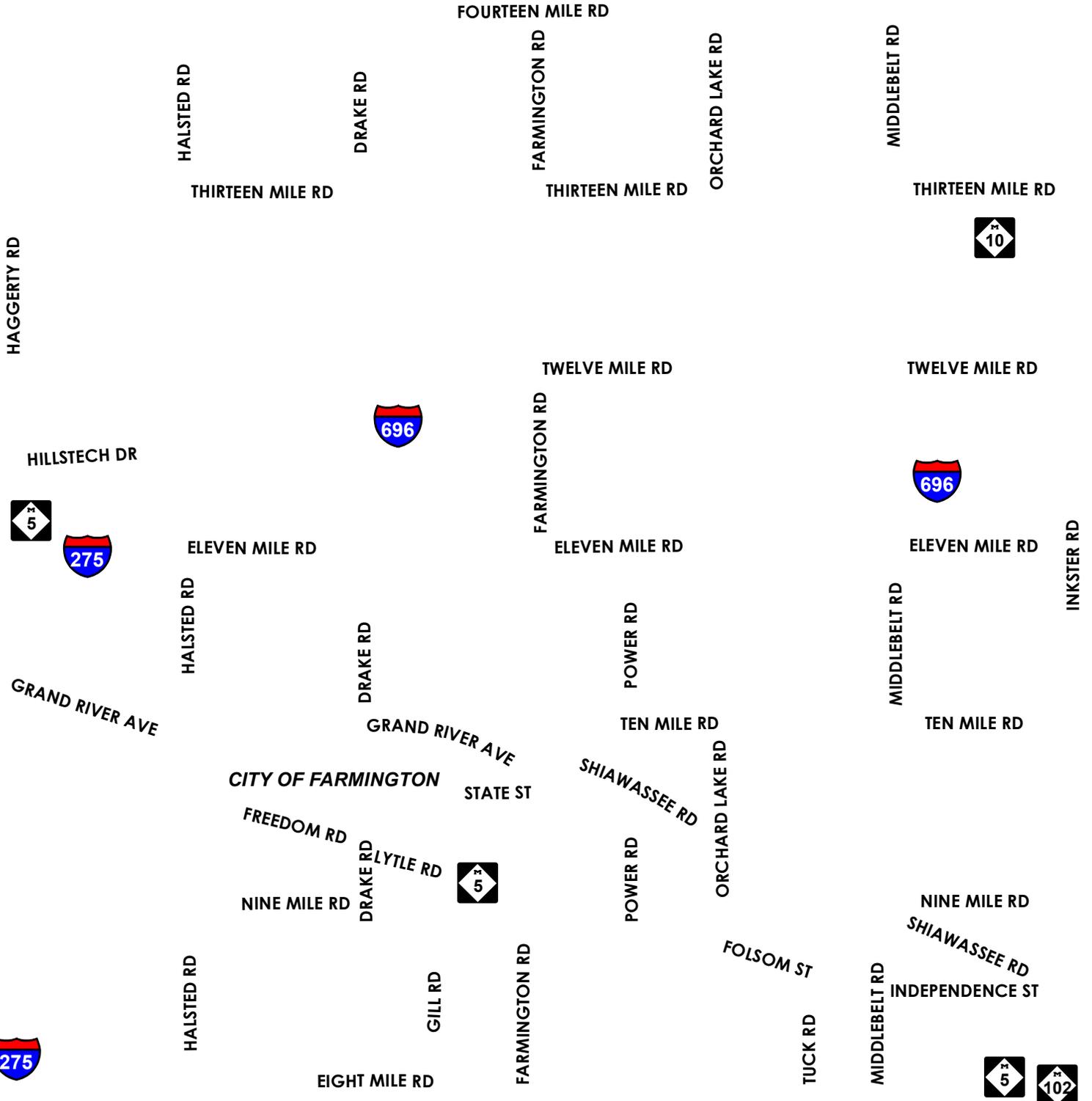
City/State/Zip

248-871-2500

Telephone Number



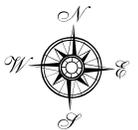
# CDBG Low/Moderate Income Eligible Areas



SOURCES: City of Farmington Hills GIS, 2012  
 Oakland County, 2012  
 US Census Bureau, 2000-2012  
 Map Print Date: April 2012



Low/Moderate Income Area



**MINUTES  
CITY OF FARMINGTON HILLS  
CITY COUNCIL REGULAR MEETING  
APRIL 23, 2012**

The regular meeting of the Farmington Hills City Council was called to order by Mayor Brickner at 7:30 p.m.

Council Members Present: Bates, Brickner, Bridges, Bruce, Lerner, Massey, and Oliverio

Council Members Absent: None

Others Present: City Manager Brock, City Clerk Smith, Assistant City Manager Whinnery, Directors Arbenowske, Countegan, Gajda, Lasley, Mekjian, Fire Chief Bartsch, and City Attorney Joppich.

**PLEDGE OF ALLEGIANCE:**

Judge Marla Parker from the 47<sup>th</sup> District Court led the pledge of allegiance.

**APPROVAL OF AGENDA:**

MOTION by Massey, support by Oliverio, to approve the agenda with two additions as follows:

Item #1A – Memorial Day Parade Recognition and on the Consent Agenda Item #31 – Resolution for Special Liquor License for May 24, 2012

MOTION CARRIED 7-0.

**CITY MANAGER UPDATE**

City Manager Brock stated that the City is working on a water main repair project on Waldron Road between Grand River and Independence. He noted that once the water main is repaired there will be a need for road repair in that area.

Oakland County Road Commission will be repaving Orchard Lake Road, 13 to 14 Mile Road. The project should begin in late June or early July.

**PUBLIC HEARING**

**CONSIDERATION OF APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM PROJECTED USE OF FUNDS FOR 2012/2013 AND THE FIVE-YEAR CONSOLIDATION PLAN CMR 4-12-48**

Planning and Community Development Director Countegan stated that the projected use of funds for the 2012/2013 Community Development Block Grant (CDBG) totals \$463,174. The breakdown of the funding proposed is as follows:

Housing Rehabilitation	215,000	30 to 35 houses per year
Capital Improvements	115,624	Sidewalk on Independence Road
Administration	91,550	Salary, benefits, and supplies

City Council has received a budget and a 5 Year Consolidated Plan for the program.

There has been extensive public input as a part of the program and a survey conducted with regard to Fair Housing. The survey indicated that Farmington Hills is in a favorable position of the overall perception of the community and the practices of the community in terms of being open to Fair Housing.

In the past, City Council has supported HAVEN and Common Ground through the Administrative portion of the CDBG budget. Both organizations have requested continued funding in the 2012/2013 Budget Year.

Councilmember Bridges asked if 20% of the budget representing Administrative costs was standard procedure.

Director Countegan stated that 20% is the maximum allowed under HUD guidelines. The City of Farmington Hills has ranged between 15% and 20% for the last 15 or 20 years. The idea is to not require General Fund dollars fund this program; it should be self-sufficient so the taxpayers are not supporting it.

Mayor Brickner opened the Public Hearing for approval of the Community Development Block Grant (CDBG) Program projected use of funds for 2012/2013 and the Five-Year Consolidated Plan.

Melanie Taylor, Jefferson, stated that she received the notice regarding the proposed sidewalk on Independence Street. She lives on the corner and the plan for the new sidewalk would eliminate parking at her house.

Director Countegan stated that there was an open house to talk about the water main replacement on that portion of Independence. He is aware of the residents concerns and because the plans for the sidewalk are in the conceptual stage they are trying to work out some of these issues. Mr. Countegan stated that he is confident that they can address the concerns of the residents to their satisfaction..

Spencer Brown, 28901 Scotten, recommended that City Council approve the Budget as proposed. He explained that there was a similar issue on Inkster Road with regard to the sidewalk and the City Engineers did a wonderful job on that project.

Ginger Siewert, 21451 Jacksonville, stated that she would like to know the purpose of the sidewalk and why it is going from the Fire Station to the park.

Mayor Brickner pointed out that the Jon Grant Community Center is also located at the Fire Station site, and a lot of the young people gather at the center for after school activities.

Ms. Siewert added that she has never seen any children at this location.

City Manager Brock stated that the proposed sidewalk is a public improvement from a pedestrian standpoint and it will be a good investment. Part of the reason why there may not be a lot of pedestrian traffic is because there is no sidewalk or a safe way to go from the Community Center to the park.

Ms. Siewert stated that she parks her car in front of her garage in the driveway. If a sidewalk is built, her car will no longer fit and she will not have a place to park.

City Manager Brock stated that he is aware of the concerns and staff is working on a solution.

There being no further comments, Mayor Brickner closed the Public Hearing.

MOTION by Bruce, supported by Oliverio, to approve the Community Development Block Grant Program projected use of funds for 2012/2013 and the Five-Year Consolidation Plan including \$5,000 to HAVEN and \$1,000 to Common Ground.

Roll Call Vote:

Yeas: BATES, BRICKNER, BRIDGES, BRUCE, LERNER, MASSEY, AND OLIVERIO

Nays: NONE

Absent: NONE

Abstentions: NONE

MOTION CARRIED 7-0

**LEGAL NOTICE/PUBLIC NOTICE**  
**CITY OF FARMINGTON HILLS**  
**Community Development Block Grant Program**  
**Program Year 2012/2013 and Five-Year Consolidated Plan 2010 - 2015**

The City of Farmington Hills estimates it will receive \$344,677 from the U. S. Department of Housing and Urban Development for the 2012/2013 Community Development Block Grant Program Year. These funds are authorized by the U. S. Department of Housing and Urban Development under Title 1 of the Housing and Community Development Act of 1974 and 1977, as amended. In addition, the Housing Rehabilitation Program will receive an estimated \$35,000 in program income from housing rehabilitation activities and approximately \$83,497 in Block Grant funds carried over from 2011/2012. Notice is hereby given that on Monday, April 23, 2012, at 7:30 p.m., in the Council Chambers of City Hall, 31555 Eleven Mile Road, City of Farmington Hills, Oakland County, Michigan, at which time and place the Farmington Hills City Council will conduct a Public Hearing to discuss the Five Year Consolidated Plan 2010 – 2015 and the proposed use of Community Development Block Grant funds (Action Plan: One Year Use of Funds for FY 2012/2013).

The purpose of the Consolidated Plan is to inventory the Housing and Community Development needs of low- and moderate-income persons in Farmington Hills. The plan is used to guide decision making in the distribution of federal grant funds received by the City. The plan includes a Five Year Strategic Plan and the proposed use of the City's annual Community Development Block Grant Funds.

In summary, the Five Year Strategic Plan has identified the following priority of housing needs:

1. Housing rehabilitation
2. Affordable senior citizen housing
3. Rental subsidy programs
4. First-time home buyer programs

The proposed statement of Community Development Objectives and Projected Use of Funds for the 2012/2013 CDBG Program year is as follows:

**PROPOSED STATEMENT OF**  
**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 2012/2013**  
**City of Farmington Hills**

The City of Farmington Hills has considered the various eligible projects which may be undertaken with Community Development Block Grant (CDBG) funds. After careful evaluation, it has been determined that the highest priority for low and moderate income areas and individuals in the community would be achieved through housing rehabilitation activities and capital improvement projects. The following expenditure of CDBG funds is recommended:

<u>Activities</u>	
Housing Rehabilitation	\$215,000*
Capital Improvements	\$156,624
Administration	<u>\$91,550</u>
<b>Total:</b>	<b>\$463,174*</b>

\*Includes an estimated program income of \$35,000 and Block Grant carryover of \$83,497.

Capital improvement project recommended for consideration:

- Sidewalk and sidewalk ramp construction on the south side of Independence between Waldron (Olde Town Park) and Middlebelt (Fire Station #3/Jon Grant Community Center) \$156,624.

It is recommended that an opportunity for public discussion should be given on other possible projects. All projects proposed with the use of the 2012/2013 CDBG funds, as noted above, will benefit low and moderate income areas or individuals. All CDBG activities have been designed to avoid the displacement of persons. In the event displacement becomes necessary, the city will assist displaced persons in accordance with the Federal Uniform Relocation Act.

The Final Statement of Community Development Objectives and Projected Use of Funds for 2011/2012 Program Year are described below. It is anticipated that on June 30, 2012, the end of the Program Year, the status of the projects will be as follows:

**HOUSING REHABILITATION:** Approximately \$255,000 expended and no persons displaced.

**ADMINISTRATION:** Approximately \$98,650 expended.

The public is invited to comment on the Consolidated Plan, the proposed use of Block Grant funds and the City's participation in the Community Development Block Grant Program. If representatives of your organization are hearing-impaired or non-English speaking, please contact the Community Development Office, so proper arrangements can be made. Further information regarding the previous and proposed CDBG Program may be obtained at the City of Farmington Hills, Community Development Office, 31555 West Eleven Mile Road or by calling (248) 871-2543.

Publish: April 8, 2012