Second Program Year CAPER

The CPMP Second Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

GENERAL

Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the first year.

Program Year 2 CAPER Executive Summary response:

General Questions

1. Assessment of the one-year goals and objectives:
   a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
   b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
   c. If applicable, explain why progress was not made towards meeting the goals and objectives.

2. Describe the manner in which the recipient would change its program as a result of its experiences.

3. Affirmatively Furthering Fair Housing:
   a. Provide a summary of impediments to fair housing choice.
   b. Identify actions taken to overcome effects of impediments identified.

4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.

5. Leveraging Resources
   a. Identify progress in obtaining “other” public and private resources to address needs.
   b. How Federal resources from HUD leveraged other public and private resources.
   c. How matching requirements were satisfied.

Program Year 2 CAPER General Questions response:

Program Year 2 CAPER General Questions response:

1. Assessment of the one-year goals and objectives: The Second Program Year Annual Plan reflected the goals and objectives identified in the Five Year Consolidated Plan. Specific accomplishments and funding for each of the activities include:

Administration: Administration costs for running the CDBG Program and Housing Administration Program was budgeted at $106,000. The program was administered to comply with federal regulations and local codes.

Housing Rehabilitation: The Housing Rehabilitation Program (2011/2012) proposed rehabilitation of 35-40 single-family, owner occupied homes with a budget of $317,296, including carryover and anticipated program income. The budget was adjusted before the expenditure of funding due to a late release of entitlement amounts. This activity completed projects to provide 'decent affordable housing' to 26 households. The housing rehabilitation program expended $222,836.50.

HAVEN: The FY 2011/2012 budget allocated $5,000 to HAVEN to provide services related to domestic violence. HAVEN provided assistance to 96 Farmington Hills residents at a cost of $5,000. This activity helped create a 'suitable living environment'.

Common Ground Sanctuary: The FY 2011/2012 budget proposed $1,000 to Common Ground Sanctuary to provide services to youth and the mentally challenged. They provided assistance to 190 Farmington Hills residents at a cost of $1,000. This activity helped create a 'suitable living environment'.

Capital Improvements- Independence Sidewalk: The Independence sidewalk project was proposed in FY2010/2011 with a budget of $176,047. Additional funding awarded in FY 2011/2012 fully funds the project. The project is within an eligible area and will improve pedestrian movements between the Community Center and Olde Towne Park. The project bid opening was June 13, 2012 and awarded June 25, 2012. Construction began in July 2012. The completion of this activity will provide safe access for elderly, handicap persons and children in the area.

2. Possible changes as a Result of our experiences: The City of Farmington Hills CDBG Program is operating principally as it was designed. The office has continued to pursue outreach to eligible residents to meet our goals. This office has issued news releases through the city newsletter, participated in a seminar for senior adults featuring the housing rehabilitation program and video taped a feature on the local cable station that highlighted the activities of the Housing Rehabilitation Program. We will continue to pursue avenues that expand the exposure of the program and increase the number of qualified applicants that can be assisted.

3. Affirmatively Furthering Fair Housing. The City of Farmington Hills Community Development Office updated the Analysis of Impediments to Fair Housing Choice during this fiscal year. Multiple data sources were used to compile a community profile. The data indicates an increasing racial diversity within Farmington Hills. Public perceptions and experiences with Fair Housing Choice were gathered. This information was utilized to help determine where to focus efforts to continue progress in the area of Fair Housing Choice. The Analysis of Impediments

document outlines the identified impediments and recommendations. The identified impediments indicate awareness activities are necessary.

This fiscal year 2011/2012 the Community Development portion of the City web page was updated and expanded to include up to date information on Fair Housing with a link to view the information in various languages. The City of Farmington Hills was also involved in the following activities: a) referral of inquiries to other agencies such as Oakland County Housing Counseling, the Fair Housing Center of Metropolitan Detroit and the Michigan Department of Civil Rights, b) placing Fair Housing and Discrimination notices in the citywide FOCUS Fall/Winter 2011 and Spring/Summer 2012 newsletters, c) posting Fair Housing posters in English and Spanish at City Hall and d) maintaining membership with the Fair Housing Center of Metropolitan Detroit and supporting the Multicultural/Multiracial Community Council and their efforts to celebrate diversity and further understanding.

4. Other Actions to address Obstacles to meeting Underserved Needs. The City of Farmington Hills has taken several actions to meet the needs of the underserved. This has included participation in and referral to volunteer programs to help those in need of home improvements, referrals to other agencies and supporting grant applications made by other organizations. In addition, by networking with other groups and organizations, the City continues to learn about the underserved, their specific needs and assistance programs.

5. Leverage Resources. The City of Farmington Hills has participated in a program called Rebuilding Together. Through the program, volunteer groups sponsor the homes of lower income people and conduct a one-day fix-up/clean-up of their homes. These improvements complement or build upon other home improvements made through the Housing Rehabilitation Program. On April 28, 2012 nine (9) homes were improved through the Housing Rehabilitation Program.

Managing the Process

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Program Year 2 CAPER Managing the Process response:

1. The Community Development Office is responsible for managing the Community Development Block Grant Program and Housing Rehabilitation Program. In addition to overseeing the day to day activities the Community Development Office works with the Finance Department and Independent auditors to ensure compliance with program regulators. In addition, the office continues to incorporate recommendations from the HUD Community Development CPD Representative and monitoring reports.

Citizen Participation

1. Provide a summary of citizen comments.

2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds

available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 2 CAPER Citizen Participation response:

1. The Community Development Office had two people attend the public hearing of September 21, 2012.

Lori of HAVEN – She thanked the City of Farmington Hills for its support of the HAVEN organization. She stated they have serviced 132 people from Farmington Hills from June 30, 2011- July 1, 2012. They also assisted 64 crisis calls from Farmington Hills. She said their Social Action team is the most requested service. These people assist with sexual assault victims. She stated HAVEN will send a formal request for funding in 2013 for the next budget.

Mr. Edward Gardiner, City Planner stopped in to state he supported the work of the Community Development Office.

No additional comments were received during the comment period.

2. The City of Farmington Hills provides citizens many opportunities to comment on the Community Development Block Grant Program. On September 6, 2012 a notice was placed in the local newspaper (Farmington Observer) soliciting comments on the CDBG Program and informing of a public meeting regarding the Consolidated Annual Performance Evaluation Report (CAPER) and the Five Year Consolidated Plan. On September 21, 2012 a public meeting was held to solicit comments on the CAPER.

The City Council discussed the CDBG Program at two meetings (April 25 and May 17, 2012) broadcast on the local cable television channel. The public hearing presentation included a review of the Annual Action Plan, possible funding, eligible areas and proposed projects. Notice of the spring hearing was placed in the local newspaper on April 10, 2012.

In addition, information regarding the CDBG program and reports are shared at meetings held with the Housing Rehabilitation Loan Board. Also, information regarding the CDBG program was recently updated and expanded on the City web site to improve citizen access to the information.

Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Program Year 2 CAPER Institutional Structure response:

1. The City of Farmington Hills continues to stay in contact with many other service providers and communities to network and share program information. The City of Farmington Hills cooperated with Oakland County on a home ownership retention seminar held December 13, 2011 at the Costick Activity Center in Farmington Hills. The seminar was taped for future viewing on the local cable channel.

The City continues to work with local organizations like Neighborhood House, the Salvation Army, the Farmington Area Goodfellows and local churches to help those in need. In addition the Community Development Office has met with a representative of the Council on Aging.

Monitoring

1. Describe how and the frequency with which you monitored your activities.

2. Describe the results of your monitoring including any improvements.

3. Self Evaluation
   a. Describe the effect programs have in solving neighborhood and community problems.
   b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
   c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
   d. Indicate any activities falling behind schedule.
   e. Describe how activities and strategies made an impact on identified needs.
   f. Identify indicators that would best describe the results.
   g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
   h. Identify whether major goals are on target and discuss reasons for those that are not on target.
   i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Program Year 2 CAPER Monitoring response:

1. The Community Development Office of the Department of Planning and Community Development is responsible for the day to day operation of the Community Development Block Grant Program. With respect to the Housing Rehabilitation Program, the Community Development Coordinator and the Community Development Specialist work daily on various rehabilitation activities. This includes: informing potential applicants of the program, processing applications, closing loans, and working with the Building Division. The Building Division personnel working with the Community Development Office includes the Building Official and inspectors to test sites for lead based paint, prepare bid specifications, monitor construction activities and perform final inspections.

The Community Development Office works with the Engineering Division on capital improvement projects such as storm drains and sidewalks. This includes: reviewing

the design of projects, contract documents, bidding, preconstruction meetings and on-site visits. The Community Development Office also works with the Finance Department to track and disperse funds for all program activities.

2. Sub-recipients of the program are monitored via mail, annual reports and on-site visits. The Community Development Office has scheduled an on-site visit with HAVEN for September 19, 2012. This office is in the process of scheduling the next on-site visit to Common Ground. A response letter with the results of the on-site visits will be forwarded.

3. The CDBG program activities carried out during the FY 2011/2012 were very important in improving neighborhood and community housing stock. The Housing Rehabilitation Program completed work on 26 single-family, owner-occupied homes, which provide decent housing to lower income residents. The number of homes completed was below our goal for the year. However, the activities were in accordance with the strategies and vision of the Consolidated Plan. The Community Development Office did the best we could with the available resources and funding. The Housing Rehabilitation Program has seen a drastic increase in the number of applicants and we anticipate meeting our goals in FY 2012/2013. No adjustments or improvements to the strategies are anticipated at this time.

Lead-based Paint

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Program Year 2 CAPER Lead-based Paint response:
1. Through the Housing Rehabilitation Program the City tested two houses for lead based paint. Both houses required remedial action and lead clearance. In addition, lead based paint information is included in the Housing Rehabilitation Program application packet. The packet was distributed to approximately 40 households this year.

The designated Building Inspector for Lead Certification renewed certification as a Lead Inspector/Risk Assessor. This verifies he has met the minimum requirements of the Michigan Lead Abatement Act, passed the certification and continues to be a Lead Inspector and Risk Assessor.

HOUSING

Housing Needs

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

Program Year 2 CAPER Housing Needs response:

1. The City of Farmington Hills took the following actions during the last year to foster and maintain affordable housing: a) through the Housing Rehabilitation Program 26 housing units were improved at a cost of $222,836.50, b) through a national program called Rebuilding Together, nine (9) houses were improved by volunteers on April 28, 2012.

Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.

2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.

3. Describe efforts to address “worst-case” housing needs and housing needs of persons with disabilities.

Program Year 2 CAPER Specific Housing Objectives response:

1. Through the Housing Rehabilitation Program 26 households were assisted. This provided affordable housing to 8 extremely low income, 6 low income and 12 moderate income households. During the FY 2011/2012 no rental households were assisted.

2. The City of Farmington Hills did not provide any affordable housing that met the 215 definition of affordable housing for rental or owner households. The City did make referrals to other agencies.

3. The City of Farmington Hills addressed “worst case” housing needs and the housing needs of persons with disabilities through the Housing Rehabilitation Program and referrals to other agencies and programs. The Housing Rehabilitation Program assisted six handicapped persons with housing improvements.
In addition, partnerships with organizations and volunteer efforts through local businesses further outreach to families with housing needs, including those with disabilities. Two housing projects were partnered with OLSHA. Two housing projects were completed to compliment the Rebuilding Together efforts. In addition, this year the Community Development Office has cooperated with two company volunteer efforts within Farmington Hills. The Home Depot Corporation constructed a handicap ramp and performed clean-up activities at three homes. The Mercedes-Benz teamed with Rebuilding Together and the City to fix-up, clean-up the home of a handicap senior. These coordinated efforts were undertaken in order to stretch limited resources. Referrals have also been made to other volunteer groups to further assist those in need.

Public Housing Strategy

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Program Year 2 CAPER Public Housing Strategy response:

1. The City of Farmington Hills does not have public housing, so no action was taken.

Barriers to Affordable Housing

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

Program Year 2 CAPER Barriers to Affordable Housing response:

1. The City of Farmington Hills took several actions to help eliminate barriers to affordable housing. The City of Farmington Hills partnered with an organization called Life Remodeled. This group worked with multiple offices in the City to construct a home for the family of a disabled person. Other activities included providing information on foreclosure prevention through a seminar with Oakland County and updated information on the city web page. The City also referred inquiries to appropriate agencies to assist families.

HOME/ American Dream Down Payment Initiative (ADDI)

1. Assessment of Relationship of HOME Funds to Goals and Objectives
   a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.

2. HOME Match Report
   a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.

3. HOME MBE and WBE Report
   a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).

4. Assessments
   a. Detail results of on-site inspections of rental housing.
   b. Describe the HOME jurisdiction's affirmative marketing actions.
   c. Describe outreach to minority and women owned businesses.

Program Year 2 CAPER HOME/ADDI response:
The City of Farmington Hills did not participate in the HOME/ADDI Program.

HOMELESS

Homeless Needs

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.

2. Identify actions to help homeless persons make the transition to permanent housing and independent living.

3. Identify new Federal resources obtained from Homeless SuperNOFA.

Program Year 2 CAPER Homeless Needs response:

1. The City of Farmington Hills supported the Oakland County Continuum of Care Homeless Assistance Program Consolidated Application for 28 renewal projects and one new project. Also, funds were given to HAVEN and Common Ground Sanctuary, non-profit organizations which assist with counseling for homeless prevention and temporary housing when needed.

2. No actions were taken to assist homeless persons making a transition to permanent housing.

3. No federal resources were obtained from the Homeless SuperNOFA.

Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

Program Year 2 CAPER Specific Housing Prevention Elements response:
1. The City of Farmington Hills made referrals to other agencies.

Emergency Shelter Grants (ESG)

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
   a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
   b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.

3. Matching Resources
   a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.

4. State Method of Distribution
   a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.

5. Activity and Beneficiary Data
   a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
   b. Homeless Discharge Coordination
      i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
   c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Program Year 2 CAPER ESG response:

1. The City of Farmington Hills makes referrals to other agencies to address emergency shelter and transitional needs. The City of Farmington Hills refers people in need to Temporary Shelter programs such as S.O.S. that are hosted at local churches on a rotating basis.

2. ESG funds - The City of Farmington Hills does not receive ESG funds.

3. Matching resources - The City of Farmington Hills does not have matching resources.

4. State method of distribution – not applicable.

5. Activity and Beneficiary Data – not applicable.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
   a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
   b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
   c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.

2. Changes in Program Objectives
   a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.

3. Assessment of Efforts in Carrying Out Planned Actions
   a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
   b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
   c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.

4. For Funds Not Used for National Objectives
   a. Indicate how use of CDBG funds did not meet national objectives.
   b. Indicate how did not comply with overall benefit certification.

5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
   a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
   b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.
   c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
   a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
   b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
   c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.

7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
   a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.

8. Program income received
   a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
   b. Detail the amount repaid on each float-funded activity.
   c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
   d. Detail the amount of income received from the sale of property by parcel.

9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
   a. The activity name and number as shown in IDIS;
   b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
   c. The amount returned to line-of-credit or program account; and
   d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.

10. Loans and other receivables
   a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
   b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
   c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
   d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
   e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

11. Lump sum agreements
   a. Provide the name of the financial institution.
   b. Provide the date the funds were deposited.
   c. Provide the date the use of funds commenced.
   d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.

12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year
   a. Identify the type of program and number of projects/units completed for each program.
   b. Provide the total CDBG funds involved in the program.
   c. Detail other public and private funds involved in the project.

13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
   a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Program Year 2 CAPER Community Development response:

1. Relationship of CDBG funds to Goals and Objectives – Housing Rehabilitation of single-family, owner-occupied houses is a top priority need identified in the Consolidated Plan. The goal was to assist 35-40 households in the FY 2011/2012

program year. Twenty-six (26) households were assisted at a cost of $222,836.50, which provided affordable housing with the use of CDBG funds. The Housing Rehabilitation Program provided assistance to 8 extremely low income, 6 low income and 12 moderate income households.

2. Changes in Program Objectives – Changes to the Program Objectives are not anticipated. However we have continued outreach to potential applicants to meet our goal. The outreach to potential applicants has included: a seminar with local seniors, City of Farmington Hills newsletters, website postings and local cable access channel programming.

3. Assessment of Efforts in Carrying out Planned Actions. The City of Farmington Hills utilized Community Development Block Grant funds as a primary source for funding planned activities as indicated in the Consolidated Plan.

The City of Farmington Hills provided 'Certificate of Consistency' to the Oakland County Continuum of Care.

The City of Farmington Hills did not hinder the Consolidated Plan Implementation in any manner.

4. Funds not used for National Objectives. All CDBG funds were used to benefit low and/or moderate income areas or people.

5. Anti-displacement and Relocation. No people were displaced or relocated because of activities involving CDBG funds.

6. Low / Mod Job Activities. The City of Farmington Hills did not participate in any economic development activities. However, the City of Farmington Hills has implemented a policy to support Section 3 – Low and Moderate residents who may seek employment in CDBG contracts. Policy information was included in the contract documents for the sidewalk project to begin construction in July 2012.

7. Low / Mod Limited Clientele Activities. All activities of limited clientele were presumed to be Low/Moderate Income.

8. Program Income. The City of Farmington Hills received $54,676.51 in program income from the Housing Rehabilitation Program. These funds are used for additional rehabilitation work. The one (1) rehabilitation loan with the City has a balance of $149.43 as of June 30, 2012. The City of Farmington Hills has two deferred loan balances: $2,391,688.72 in CDBG and $80,354 in CDBG-R funds, as of June 30, 2012. No other program income is anticipated.

9. Prior Period Adjustments. No reimbursements were made during FY2011/2012.

10. Loans and other Receivable. The City of Farmington Hills did not have any other loans or receivables. The Housing Rehabilitation Program has several deferred loans in default because of bankruptcy or foreclosure. This office has received notice of five deferred loans in foreclosure. We are tracking these and attempting to negotiate settlements when possible.

11. Lump Sum Agreements. The City of Farmington Hills did not have a lump sum agreement.

12. Housing Rehabilitation. The City of Farmington Hills completed work on twenty-six (26) single-family, owner-occupied homes at a cost of $222,836.50. This was a combination of entitlement funds and program income. The City also worked with volunteer programs to complement the work of the Housing Rehabilitation Program.

13. Neighborhood Revitalization Strategies. The City of Farmington Hills did not participate in a Neighborhood Revitalization Strategy.

Antipoverty Strategy

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

Program Year 2 CAPER Antipoverty Strategy response:

1. The City of Farmington Hills has no specific programs to reduce the number of persons living below the poverty level. The City will continue to network with other organizations to exchange information about assistance programs.

NON-HOMELESS SPECIAL NEEDS

Non-homeless Special Needs

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Program Year 2 CAPER Non-homeless Special Needs response:

1. The City of Farmington Hills has no specific programs to address the special needs of persons that are not homeless but require supportive housing.

Specific HOPWA Objectives

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
   a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
   b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
   c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies

to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;

d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.

2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
   a. Grantee Narrative
      i. Grantee and Community Overview
         (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
         (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
         (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
         (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
         (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
         (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.

      ii. Project Accomplishment Overview
         (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
         (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
         (3) A brief description of any unique supportive service or other service delivery models or efforts
         (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.

      iii. Barriers or Trends Overview
         (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement

(2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
(3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years

b. Accomplishment Data
   i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
   ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Program Year 2 CAPER Specific HOPWA Objectives response:
The City of Farmington Hills has no specific HOPWA goals or objectives. Referrals are made to the City of Warren, recipient of HOPWA funds.

OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

Program Year 2 CAPER Other Narrative response: