

**CITY OF FARMINGTON HILLS
ZONING DIVISION
31555 ELEVEN MILE ROAD
FARMINGTON HILLS, MI
48336
(248) 871-2520**

PERMIT NUMBER: _____
ISSUE DATE: _____
ISSUED BY: _____

TEMPORARY SIGN PERMIT

TEMPORARY SIGN PERMIT FEE: \$10

SIDWELL NUMBER: _____ **ZONE: B-1, B-2, B-3, B-4, ES, LI-1**
(Circle Applicable Code)

THE SIGN DESCRIBED BELOW IS TO BE ERECTED AT THE FOLLOWING ADDRESS:

ADDRESS: _____

BUSINESS NAME: _____

OWNER'S NAME: _____ **PHONE NUMBER:** _____

APPLICANT'S NAME: _____ **PHONE NUMBER:** _____

TYPE: Grand Opening* Wall Sign (Max = 36 Sq. Ft. Area) Grand Opening* Freestanding Sign (Max = 16 Sq. Ft. Area; 4 Ft Height Min Setback 10' from Property Line) Wall Sign (Max = 36 Sq. Ft. Area)

*Grand opening: Date & number of the certificate of occupancy: Date _____ Number _____

DISPLAY DATES: FROM: _____ **THROUGH:** _____

SIGN DESCRIPTION:

MESSAGE: _____ **NUMBER OF SIGNS:** _____

AREA OF SIGN: HEIGHT _____ **X WIDTH** _____ **=** _____ **SQ FT**

HEIGHT (Grand Opening Only): _____ **Ft** **SETBACK: (Grand Opening Only):** _____ **Ft**

THIS PERMIT IS ISSUED ON THE EXPRESS CONDITION THAT THE ABOVE TEMPORARY SIGN SHALL CONFORM IN ALL RESPECTS TO THE STATEMENTS CERTIFIED TO IN THE APPLICATION FOR SUCH PERMIT, AND ALL SIGNS ERECTED SHALL CONFORM TO CHAPTER 7, ARTICLE XI, BUILDINGS AND BUILDING REGULATIONS, TO REGULATE TEMPORARY FREESTANDING AND WALL SIGNS AND BANNERS IN THE CITY OF FARMINGTON HILLS (See reverse side).

Sec. 7-330. Definition.

The following definitions shall apply in the interpretation and enforcement of this article:

Sign: Any words, numerals, figures, devices, designs, pictures or trademarks erected on or otherwise affixed to a building, wall board, plate or any other structure for the purpose of making anything known. The definition of a sign shall not include the following:

- (1) Signs not exceeding one (1) square foot in area and bearing only property numbers, post box numbers or names of occupants of premises.
- (2) Flags and insignia of any government, except when displayed in connection with commercial promotion.
- (3) Legal notices, identification information or directional signs erected by governmental bodies.
- (4) Decorative holiday displays.

Temporary freestanding sign: A sign erected on or affixed to the land and any and every exterior sign that is not attached to a building which is intended for a limited period of display.

Temporary grand opening sign: An exterior wall sign or banner or freestanding sign intended for display for a limited period of time to advertise the opening of a new business for which a certificate of occupancy permit has been issued.

Temporary wall sign: An exterior sign or banner erected on or affixed to a building which is intended for a limited period of display.

Temporary window sign: A sign installed inside a window or door window and intended to be viewed from the adjacent public rights-of-way and not constructed or intended for long-term use.

Motor vehicle Sign: A sign measuring more than two (2) square feet in size that is mounted, placed written or painted on a vehicle or trailer, whether motorized or not.

Sec. 7-331. Temporary freestanding or wall sign requirements.

(a) **Prohibitions.** The only temporary freestanding signs permitted in the city shall be temporary freestanding grand opening signs and temporary freestanding community event signs as provided in section 34-543(a)(7) of the zoning ordinance, temporary directional signs as provided in Chapter 22, Article IV of this Code, and the provisions of sections 7-330 through 7-332 of this chapter. No temporary freestanding grand opening sign or community event sign or temporary wall sign shall be displayed in the city except as provided in this Code of Ordinances. No temporary freestanding grand opening sign or community event sign or temporary wall sign shall be displayed that does not relate to a use conducted on the premises.

(b) **Permits required.** Permits are required to erect any temporary freestanding grand opening sign or temporary wall sign allowed by this article. Permits shall be obtained through the department of planning and community development.

(c) **One or two wall signs permitted per business establishment or use.** Temporary wall signs shall be limited to one (1) sign for each of not more than two (2) facades of each business establishment or use; provided, however, that such wall signs shall not be permitted on a facade which faces a bordering residential district, unless such district is separated from the nonresidential district by a major or secondary thoroughfare.

(d) **One grand opening sign permitted per business establishment.** In addition to the temporary wall signs permitted above, one (1) grand opening sign shall be permitted for a new business establishment for which a certificate of occupancy has been issued. Permits for such sign shall be available only within six (6) months of the date of issuance of such certificate. Such grand opening sign may be either a temporary wall sign or a temporary freestanding sign.

(e) **Setback and corner clearance.** Temporary freestanding grand opening signs for which a permit is required shall have a minimum setback of ten (10) feet from any street right-of-way; provided, however, that such sign shall not be located within the triangular area formed by the intersection of any existing or proposed street right-of-way with the pavement edge of any existing or proposed private drive or roadway in a straight line drawn between points on such right-of-way and on such pavement edge which are located a distance of twenty-five (25) feet from the point of intersection of the right-of-way and the pavement edge.

(f) **Display period--Temporary wall signs.** Temporary wall signs may be erected for a maximum period of fourteen (14) consecutive days on any business establishment with the maximum number of temporary wall signs in any twelve-month period to be not more than four (4).

(g) **Display period--Temporary grand opening signs.** Temporary grand opening signs for new business establishments may be erected for one (1) time only for a maximum period of thirty (30) consecutive days.

(h) **Projection into right-of-way.** No temporary freestanding grand opening sign or community event sign or temporary wall sign shall be located within or above any public right-of-way nor shall any temporary freestanding grand opening sign or community event sign project beyond the property line.

(i) **Area and height--Temporary freestanding grand opening signs.** No temporary freestanding grand opening sign may exceed sixteen (16) square feet in area nor shall it be greater than four (4) feet above ground.

(j) **Area and height--Temporary wall signs or temporary wall grand opening signs.** No temporary wall sign or temporary wall grand opening sign may exceed thirty-six (36) square feet in area nor shall it be of a greater height than the top of the wall to which it is attached.

(k) **Removal** Temporary freestanding grand opening signs or temporary wall signs shall be removed promptly at the end of the display period provided above.